Chase Mobile Checkout-PLUS

iOS Mobile Application User Guide

Grow your business – whenever and wherever you want in Canada!

Version 2024-04
June 4, 2024

Contents

Welcome to Chase Mobile Checkout-PLUS

Chase Mobile Checkout-PLUS[1] (CMC-PLUS) allows you to accept credit and debit card payments[2] with your smartphone wherever your business takes you in Canada.

All you need is a Bluetooth enabled mobile device with the CMC-PLUS app, our supported card reader, and a merchant account with Chase® Merchant Services to experience the benefits of our newest mobile payment processing solution.

This user guide will introduce you to the CMC-PLUS Mobile App where you will be able to accept debit and credit card payments with your card reader and track your sales.

Don't have an account?
   i

If you do not have a CMC-PLUS account, please visit
https://merchantservices.chase.ca/en/support or call
1-866-833-8182 to speak with a Sales Representative.

Getting Started

To use CMC-PLUS, you will need to first set up an account with Chase® Merchant Services. To speak with a Sales Representative, please call 1-866-833-8182.

Once your account has been created, you will be sent a welcome e-mail containing a link to validate your email address.

Clicking this link will prompt you to set the following:

Password

Your password will be used anytime you sign into the Merchant Portal or the Chase POS Terminal application. The temporary password will be sent to you via email which you will need when setting up the password.

You will be prompted to set a password for your account. To maximize the security of your account, you should

- Use a *unique password* for your account.

- *Never share your password* with anyone. Chase will **never** ask for your password.

MFA (Multi-Factor Authentication) Preference

Multi-Factor Authentication, also known as two-factor authentication (2FA) provides an additional layer of security to your account. With MFA you will be asked to enter a verification code by SMS message or using an authentication app such as:

- Google Authenticator

- Microsoft Authenticator

   Twilio Authy

Download the App

The CMC-PLUS Mobile App is available for iOS and can be downloaded from the App Store by searching for **CMC-PLUS**.

Once the CMC-PLUS Mobile App has been downloaded to your device, you will need to sign in to your account before you can use it.

Signing In

Your CMC-PLUS account is secured using your registered email address and password.

When signing into the CMC-PLUS Mobile App or Merchant Portal, you may also be required to enter an OTP (one time password). This is a 6-digit code either sent to your mobile phone number as an SMS or it can be found in your authenticator app. Whether it's SMS or an Authenticator app depends on the MFA (Multi-Factor Authentication) preference that you chose during registration.

To sign in to the app:

1. Launch the **CMC-PLUS** App on your device.

2. Enter your **Email Address** and **Password** and click the **Sign In** button.

When the **Remember me** check box is selected, your email address is pre-populated the next time you sign in from the same device.
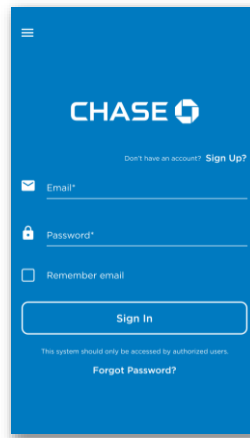
Forgot your password?   ⓘ

You can reset your password yourself using the CMC-PLUS Mobile App, via the Merchant Portal at mychase.ca, or by calling Merchant Support at 1-800-265-5158.

Activating Your Card Reader

Once you have set up your account and received your card reader, you must activate it to accept Debit & Credit payments.

First, you will need to pair your card reader using Bluetooth on your mobile device. Once successfully paired, you can activate your card reader using the CMC-PLUS Mobile App.

The CMC-PLUS App for iOS supports two Ingenico Card Readers. The **Link2500** and the **iCMP**. Ensure your card reader is charged for at least 15 minutes before continuing or keep it plugged in.
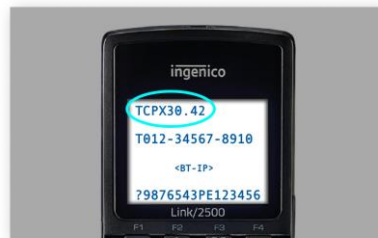
Determining Which Version of the Link/2500 You Have

CMC-Plus supports two different versions of the Link/2500: Version 30.01and version 30.42.

To determine which version you have, simply power on your device and wait until you see one of the two following screens:

Link/2500 version 30.01   Link/2500 version 30.42

Note

To adjust the backlight brightness, go to: Control Panel -> Terminal Settings -> ECO Mode -> Back light -> Normal level / Low level / time-out. Use F1 and F4 keys to decrease/increase the level.
To reach the Control panel, restart the LINK2500, wait until you reach the screen that's displayed for just one second before the last screen (the last row on the screen starts with a "?"). Pressing 'F' key on this screen will get you to the Control Panel.

Pairing Your Link2500 Card Reader (v30.01)

Steps to pair your card reader are described in this section of the user guide. You can Access the Card Reader Wizard in the mobile app itself which can also guide you to pair your card reader.

Turn on your Card Reader:

1. Press the OK button at the front of your card reader.

Access the Pairing Menu:

2. When you see the screen shown to the right, select the language you wish to use for the pairing process.

> **Note**   ⓘ
>
> If you miss the language selection, you can restart your device by holding **#** and   at the same time. Then press **OK** to restart.

3. On the connection screen, select **0-Bluetooth** and press **OK**

Enable Pairing Mode:

4. On the next screen, select **Phone pairing** and press **OK**. Your card reader will become available for Bluetooth pairing. Use F2 and F3 keys to move up and down.

Pair Your Card Reader:

5. Go to your iOS device **Settings** menu and select **Bluetooth**. Make sure it is turned on.

   The card reader will be shown in the available devices list as LINK_2500, select it to start the pairing request:

Press **Pair** on the iOS Device

Press **OK** on the Card Reader

Note

Are you having any difficulties pairing your card reader? If you are, please make sure that no other mobile device is already paired to the card reader. To check this, go to step 4 above and select "Paired devices". If you see any device in the list, select them and then select "Dissociate". Continue to pair your new mobile device as described in steps 4 and 5.

Verify Bluetooth Connection:

6. The card reader will now be displayed in your My Devices list on your iOS Device, and say Connected.

7. On the card reader press ❌ to exit the Bluetooth pairing menu. The device may reboot. Allow it to complete the loading process and arrive to the screen shown here.

Note

ⓘ

If the connection was not successful, you can retry the pairing process.

Pairing Your Link2500 Card Reader (v30.42)

Steps to pair your card reader are described in this section of the user guide. You can Access the Card Reader Wizard in the mobile app itself which can also guide you to pair your card reader.

Turn on your Card Reader:

1. Press the OK button at the front of your card reader.

Access the Main Menu:

2. Press the F key within 3 seconds of the home screen appearing.

   If you miss the timing you can restart your device by holding **#** and at the same time. Then press **OK** to restart.

Open the Wireless app and Select your language:

3. Select 'Wireless App' from the main menu and then select your preferred language.

Enable Pairing Mode

4. On the wireless app menu, select **0-Bluetooth.**

   On the next screen select **Phone Pairing** and press OK.

Pair Your Card Reader:

5. Go to your iOS device **Settings** menu and select **Bluetooth**. Make sure it is turned on.

   The card reader will be shown in the available devices list as LINK_2500, select it to start the pairing request:

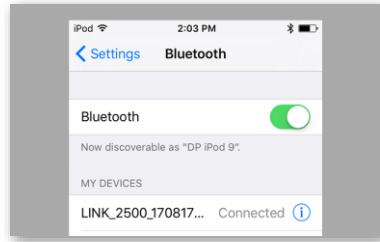Press **Pair** on the iOS Device

Press **OK** on the Card Reader

Note

Are you having any difficulties pairing your card reader? If you are, please make sure that no other mobile device is already paired to the card reader. To check this, go to step 4 above and select "Paired devices". If you see any device in the list, select them and then select "Dissociate". Continue to pair your new mobile device as described in steps 4 and 5.

Verify Bluetooth Connection:

6. The card reader will now be displayed in your My Devices list on your iOS Device, and say Connected.

7. On the card reader press ▮✕ to exit the Bluetooth pairing menu. The device may reboot. Allow it to complete the loading process and arrive to the screen shown here.

Note

ⓘ

If the connection was not successful, you can retry the pairing process.

Pairing Your iCMP Card Reader

Access the Bluetooth Menu:

1. Open the settings menu on your iOS device and navigate to Bluetooth Settings. Ensure Bluetooth is turned on.

2. Your phone will be discoverable. The name of your phone will be displayed in the Bluetooth Menu as shown to the right.
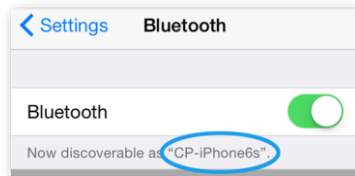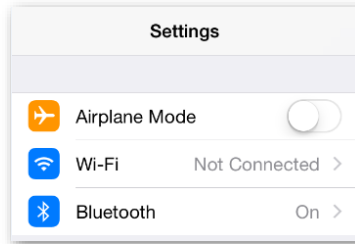
Turn on your Card Reader:

3. Press and hold the power button on the side of your card reader. If the card reader is already on, holding down the power button will reboot it.

Access the Functions Menu:

4. When you see the screen shown to the right, open the Functions menu by pressing **F** within **2 seconds**.

If the Functions menu is not displayed, you can reboot the terminal by holding the power button, and try again.

Note

To turn off your card reader, hold **#** and ⟨ at the same time.

Navigate to Bluetooth Pairing:

5. In the Functions menu, navigate to option **4 - BT Pairing** by pressing **4** on the card reader.

You can use the **F2** and **F3** buttons to navigate up and down in the menu.

Access the Pair Device Menu:

6. In the BT Pairing menu, select option **2 – Pair Device (iOS)** by pressing **2** on the card reader.

Search for your iOS device:

7. In the Available Devices menu, select option
0 – Search Devices by pressing **0** on the
card reader. The card reader will begin to
search for your iOS device.

Note   ⓘ

For your card reader to find your iOS device, ensure the Bluetooth
settings on your iOS device is open and Bluetooth is turned on.

Confirm Pairing Between Devices:

Your iOS device will be displayed on the card
reader. The card reader may discover multiple
devices. Use the **F2** and **F3** keys to navigate
the menu to find your iOS device.
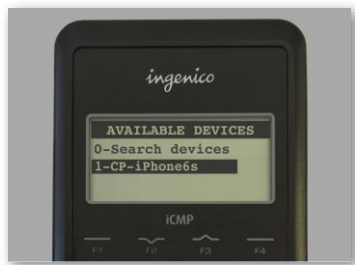
8. Select your iOS device on the card reader.

The following screens will be displayed on
your **Card Reader** and **iOS device.**

You must confirm the pairing request on **both** the card reader and iOS devices.

9. Press OK on the **Card Reader**

10. Press Pair on the **Mobile Device**

Verify Bluetooth Connection:

If the Bluetooth pairing request was successful, on your iOS device you will see **Connected** besides the card reader name in the Bluetooth settings menu.
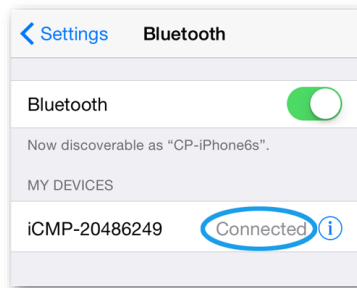
11. On the card reader press to exit the Bluetooth pairing menu and return to the default information screen.
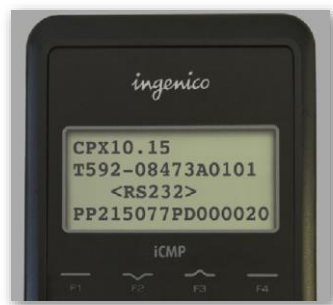
Note

ⓘ

If the pairing process is unsuccessful, you can try again by searching for the device from the card reader.

Activate Your Card Reader

Now that you have paired with your card reader, launch the CMC-PLUS Mobile App and log in using your username and password.

The app may automatically detect your card reader and activate it. Otherwise, follow the instructions below.

Access the Connection Manager:

1. To view card reader status, open the main application menu.

2. Press the settings icon to the right of the status in the main menu to open the Connection Manager.
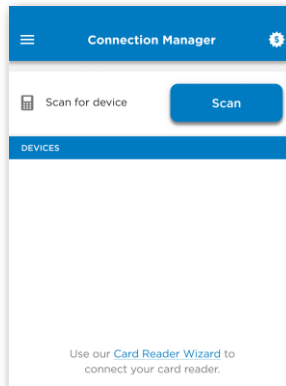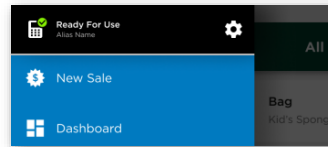
Access The Card Reader Wizard

1. Launch the **Card Reader Wizard** by pressing the link at the bottom of the **Connection Manager**.

2. Choose the device type you'd like to pair with (Link/2500 or iCMP)

2. Step through the **Card Reader Wizard** to help you pair the card reader via Bluetooth to your mobile device. (Pairing steps are also described [here](#).)

3. Once the devices are paired continue to the next step to activate your card reader.

Activate in Connection Manager

1. Press **Scan** in Connection Manager (if the list is empty).

2. Press the device from the list that you'd like to activate (if it's not already connecting).
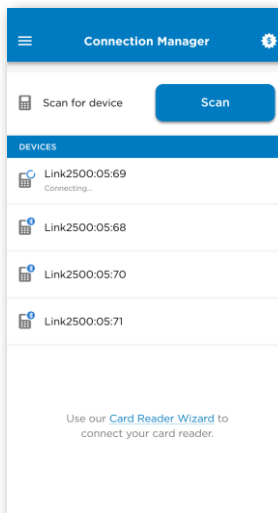
3. Initiate activation by pressing **Start**
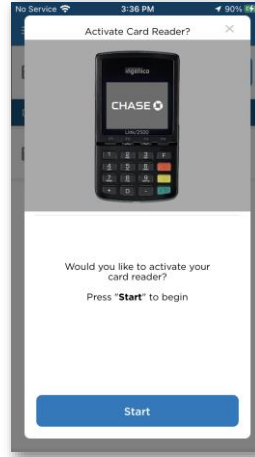
4. The card reader will begin to activate. The activation process may take a few minutes. Once it is completed, you will see a confirmation screen
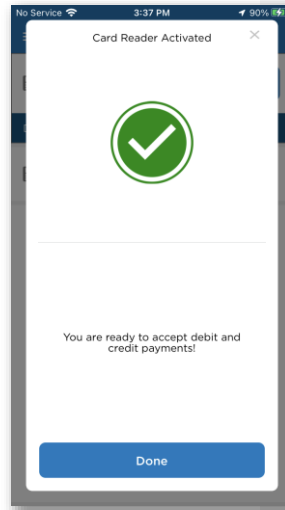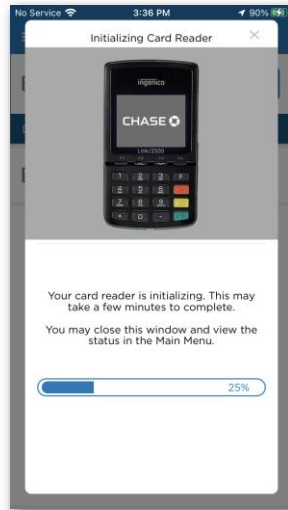
5. You will see a green check mark in the card reader icon.
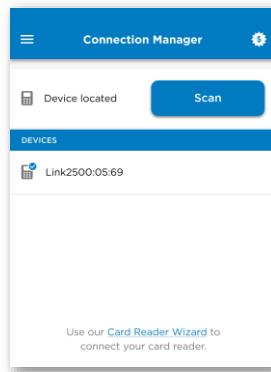
6. The card reader will display a welcome screen when activation is complete.

You are now ready to accept Debit & Credit payments!

iCMP Welcome Screen

Link2500 Welcome Screen

Activate Tap to Pay on iPhone

1. Click on "**Tap to Pay on iPhone**" from side menu.

2. Click on "**Enable Now**" button on the next screen.

3. You will be prompted to confirm the Apple Id you wish to use to enable Tap to Pay on iPhone.

   For the first device on the account, this *must* be the owner's Apple Id.

4. You should see a screen that says "You're all set!".

Please Note: The Merchant must use their Owner account to activate the first Tap to Pay device as it requires that the user accept legal agreements with Apple on behalf of the Merchant.

Performing a Sale

Now that you have activated your Card Reader, you are ready to accept your payments.

If the payment is intended to be processed via Card Reader:

Before starting a sale, confirm:

- A green checkmark on the menu icon is displayed.

- The card reader status reads Ready for Use.
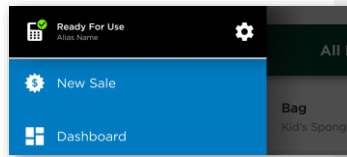
Payment Processing via Card Reader or tap to pay on iPhone:

New Sale – Select Product

You can sell products by selecting **products which have already been added in the product catalogue** or by entering a transaction manually by selecting **Quick Sale located at the top of the screen**.

This screen is the first screen that the user sees after logging in and it can be also accessed from the main menu.

Quick Sale

Quick Sale will allow you to manually enter a sale.

1. Select **Quick Sale** at the home screen.

2. Enter a product or service name.

3. Specify a price for the product or service.

4. Choose Quantity.

5. View Applicable Tax to choose a tax or taxes. (See Managing Taxes to define taxes found on this screen.)

6. Check "Tax Included in Price" if you'd like the tax to be included in the price.

7. For example, if you'd like to sell something for a total of $10.00 with tax included, but don't want to calculate what the base price is, the app can do it for you. You can enter $10, check "Tax Included in Price", choose the applicable tax and the app will calculate the base price and it will show it on the next screen (cart).

8. Press "Add to Cart" button.

9. Repeat steps 2-7 to add any additional items to the cart.

10. Once all items are added, press the cart icon in the top right corner of the **New Sale** screen to go to the cart screen. For the next steps, see Accepting Payment below.

Catalogue Sale

You may perform a sale with products from your catalogue.

Select **New Sale** in the main menu or the **$** icon in the top corner of the screen to display the list of the products you have available for sale.

To manage your products and services, see [Managing Your Product Catalogue.](#)

1. Add products to your cart by selecting an item in the catalogue. Once you select the product you can adjust the quantity of an item in the cart. Press **Add to Cart**.

2. To remove the item from the cart, select the item and set the quantity back to 0.

3. After selecting your products for sale, press the **cart icon** in the top right corner of the **New Sale** screen or press on **Subtotal** at the bottom of the pate to continue.

Accepting Payment

The quantities for sale can be adjusted by selecting the item and modifying the quantity. To remove an item from the cart, either select 0 quantity after selecting the item or slide the item to the left and select Delete.

You can add a note to your transaction by pressing **ADD** next to **Memo**. See "Memo" for more details.

Select the **payment method** for your sale:

- Tap to Pay on iPhone

- Debit/Credit

- Manual Entry

- Cash

1. Cash

Selecting Cash will allow you to record your payment. The merchant will be responsible for collecting cash and dispensing the correct change.

The screen allows you to type in the amount tendered by the customer and it will display the change due.

Alternatively, the app offers four prepopulated "quick amounts". If the customer happens to give exactly one of the four amounts, you can press this "quick amount" to save you from typing the amount using the keypad below.

2. Card

Selecting Card will allow you to accept a Debit or Credit payment.

The app allows you to choose whether you'd like the card reader to ask the customer to enter a tip. See Tips for more details.

Ultimately, regardless whether the tips are setup or not, the card reader will display a screen which allows the customer to Insert, Tap or Swipe their card.

3. Manual Entry

If the card is not physically available to be tapped/inserted/swiped using the card reader, you can manually type in card numbers using the card reader.

The card reader will prompt you to collect the following:

| Card Number | Expiration Date | CVD (Back of the Card) |

Adding a "Memo" to your transaction

Once in the Cart screen, you'll able to add a memo (a note) to your transaction. This note will appear in your transaction details and in your receipt after you complete the transaction.

This custom note may contain any information that might be useful to you or to your customer.

1. Press **ADD** next to **Memo** in the Cart screen.

2. Type in the content of your memo and press "Save".

3. Once the memo is added, it will appear in the cart screen below the cart items. If you'd like to edit the memo, you can do so by pressing **Edit** next to **Memo.**
4. Edit the memo and press "Save" to save the changes or press "Delete" to remove the memo completely.

Transaction confirmation and Sending a Receipt

Once the transaction is completed a summary page will be displayed.

Choose to send a receipt to the customer via email and/or a mobile number. Otherwise, continue without sending a receipt.

Managing Your Product Catalogue

You can manage your commonly sold products and services within the CMC-PLUS Mobile App by accessing your product catalogue.

If your business has **staff users**, they will be able to access and sell products from your catalogue but will not be able to make changes to it.

Searching the Product Catalogue

The products in the catalogue are sorted by name in alphabetical order. If you are having trouble finding a product, you can click on the **Search** icon in the top right part of the screen to search.

Adding a new Product

To add a new product:

1. Go to **Product Catalogue** from the menu button.

2. Press **+** icon and select **Add New Product**. Refer to the following sections below for more details:

   - Applying a Tax
   - Assigning a Product to Categories
   - Adding an Image

3. Once you have defined the values for your product, press **Save** to add it to your Catalogue.

Applying a Tax

You can add a tax to your new product.

To apply a tax:

1. Go to **Product Catalogue** from the menu button.

2. Select the product or service you would like to apply tax for.

3. Select **Taxes** to display a list of taxes configured for your business. See Managing Taxes for more information.

4. Select the applicable taxes, and press **Done** to apply it to the product.

Assigning a Product to Categories

To help organize your catalogue, you can assign products to categories.

To assign a product to a category:

1. Go to **Product Catalogue** from the menu button.

2. Select the product or service you would like to assign a category to.

3. Select **Categories** to display a list of categories configured for your merchant account. See Managing Categories for more information.

4. Select the applicable categories, and press **Done** to apply it to the product.

Adding an Image

You can add an image to your new product. The image will appear in your product catalogue.

To add an image:

1. Go to **Product Catalogue** from the menu button.

2. Select the product or service you would like to add an image to.

3. Press the image icon or current image. You will see 2 options:

   - **Capture Image**: Use your mobile device's camera to take a picture of the product.

   - **Choose Image**: Select an image from the gallery on your mobile device.

Note: **Remove Image** will be displayed, if an image is present.

Editing a Product

You may edit a product by selecting it from your product catalogue.

The view will be similar to adding a product. However, you will have the option to Enable/Disable a product.

You may wish to **disable** a product if it is not currently available for sale. Disabling a product will hide it from the list when performing a catalogue sale.

Deleting a Product

You can delete a product to remove it from the catalogue.

To delete a product:

1. Go to **Product Catalogue** from the menu button.

2. Slide the product to the left to reveal the delete button. Press Delete to remove it from the catalogue.

   OR Select the product you wish to Delete. Press Delete at the bottom.

Managing Categories

Categories allow you to organize your catalogue more efficiently. You can manage your categories from the Product Catalogue page.

To manage your categories:

1. Go to **Product Catalogue** from the menu button.

2. Press **Categories** tab to display a list of existing categories and the option to manage categories.

Adding a Category

You can add a new category to help group and organize your products.

To add a category:

1. Press **+**.

2. Choose **Create Category**

3. Enter a **Category Name**, choose the **Associated product(s)** and press **Save**.

Editing a Category

You can edit a category you have previously set up including the category name and products the category applies to.

To edit a category:

1. Select a category in the list to edit it.

2. Update the **Category Name** or choose the **Associated product(s)** and press **Save**.

Deleting a Category

Deleting a category is similar to deleting products.

To delete a category:

1. Swipe the category to the left to reveal the Delete button or select the category you wish to delete and press **Delete.**

Managing Taxes

Adding a Tax

You can add taxes to your products.

To add a tax:

1. Go to **Product Catalogue** from the main menu.

2. Select the **Taxes** tab.

3. Press the **+** button and select **Add Tax** to display the Add Tax screen.

4. Select the **Tax Label** (GST/HST/PST/QST), enter the **Tax Rate**, choose the **Associated Products** and press **Save**.

Editing a Tax

You can edit a tax you have previously set up.

To edit a tax:

1. Go to **Product Catalogue** from the main menu.

2. Select the **Taxes** tab.

3. Select the tax you would like to edit.

3. Update the **Tax Label**, **Tax Rate**, or **Associated Products** and press **Save**.

Disabling a Tax

You can temporarily disable a tax.

To disable a tax:

1. Go to **Product Catalogue** from the main menu.

2. Select the **Taxes** tab.

3. Select the tax you would like to disable.

3. Switch the **Enable** toggle off and press **Save**.

Deleting a Tax

You can permanently delete a tax.

To delete a tax:

1. Go to **Product Catalogue** from the main menu.

2. Select the **Taxes** tab.

3. Select the tax you would like to disable.

4. Press **Delete** and confirm the deletion.

Reviewing Sales

With CMC-PLUS, you can track daily sales statistics performed by you or your staff.

The **Dashboard** provides a real-time summary of your sales, including total sales, refunds, taxes and tips. You can view the information by payment type or by the staff member that conducted the transaction.

To access the Dashboard:

1. Click on **Dashboard** from the menu button. The transaction summary is displayed.

To modify the Dashboard:

1. Click on the **Filters** button in the bottom right corner.

2. Set the desired options in the user view, payment method and the date range sections.

3. Click **Apply Filters**

Need to find a past transaction? You can track your historical transactions from the past 18 months.

The **Sales History** allows you to review a list of your previous sales. You can click on a transaction to see more detail and resend a receipt.

When you need to find a specific transaction, you can browse by date the transaction was performed.

To access your Sales History:

1. Click on **Sales History** from the menu button.

Payment Type:	Cash, Credit or Debit
Order Number:	Unique order number for the transaction
Time:	Time the transaction was performed
Amount:	Total amount for the transaction including taxes and tips. Voids and refunds are displayed in red.

Resending a Receipt

Occasionally, a customer may request that you send them a receipt from a past transaction. You can find the customer's receipt from the **Sales History** screen.

You can resend the PDF receipt to a customer's email address or mobile number. The receipt is attached when sending to an email address. A secure link is provided to download the receipt when sending to a mobile number.

To resend a receipt:

1. Go to **Sales History** from the menu button.

2. Browse for the particular transaction you would like to send a receipt for.

3. Press on the transaction to view the details.

4. Enter the customer's **email address** or **mobile number** and press **Send Receipt**.

Updating Your Account Profile

To change the name associated to your account, please call Merchant Support at 1-800-507-0782.

Changing Your Mobile Number

Your mobile number can be used for two-factor authentication when signing in.

To change your mobile number:

1. Go to **Settings** > **Personal Profile** from the main menu.

2. Press **EDIT** next to the mobile number to change it.

3. Enter your new **Mobile Number** and press **Save**.

Changing Your Language

The CMC-PLUS Mobile App can be viewed in either English or French.

To change your language:

1. Go to **Settings -> Personal Profile** from the main menu.

2. Press **EDIT** next to the Language preference to change the language.

3. Select **English** or **French** and press **Save**.

> **Note** ⓘ
>
> The language you select is saved for both the Mobile App and Merchant Portal.

Updating Your Security Settings

Changing Your Password

Your password is required to sign in to the CMC-PLUS Mobile App and Merchant Portal.

To change your password:

1. Go to **Settings** > **Personal Profile** from the main menu.

2. Press **EDIT** next to the Password to change the password.

3. Enter your **Current Password** and **New Password** and press **Save**.

Changing Your Verification Preference

Your Verification Preference, set up when you first signed in, is used as an additional security check to confirm your identity. The Verification Preference is also referred to as an MFA (Multi Factor Authentication) preference.

To change your Verification Preference:

1. Go to **Settings** > **Personal Profile** from the main menu.

2. Press **EDIT** next to the MFA Preference to change the verification preference.

3. Choose the new Verification Preference (either "SMS" or "Authenticator App") and press **Next**.

4. Follow the steps and press **Save**.

Updating Your Merchant Settings

Viewing Your Merchant Profile

To change the name or address associated to your merchant profile, please call Merchant Support at 1-800-507-0782.

To view your merchant profile:

1. Go to **Settings** > **Business Profile** from the main menu.

Managing Card Readers

Viewing Your Card Readers

Card readers are used in conjunction with the CMC-PLUS Mobile App to process debit and credit payments.

The hardware screen lists the card readers that are associated to your merchant account, including information such as, name, serial number and status.

To view your card readers:

1. Go to **Hardware** from the **main menu**.

Updating a Card Reader's Name

You can assign a user-friendly alias name to each card reader for easier identification on the CMC-PLUS Mobile App and Merchant Portal.

To update a card reader's name:

1. Go to **Hardware** from the **main menu**.

2. Choose the card reader you would like to update the name for.

3. Press **EDIT** next to the Alias

3. Enter the new **Alias** (Name) and press **Save**.

Replacing a Card Reader

Before you can replace a card reader, you must remove the old one from your merchant profile.

To remove a card reader:

1. Go to **Hardware** from the main menu.

2. Choose the card reader.

3. Press **Deactivate**.

4. Confirm deactivation.

Replacing a Tap to Pay on iPhone Device

1. Go to **Hardware** from the main menu.

2. Choose the card reader.

3. Press **Deactivate**.

4. Confirm deactivation.

Re-Initializing a Card Reader

If your card reader's Bluetooth connection to your iOS device is good but you are unable to perform transactions, you can try reinitializing your card reader.

To reinitialize a card reader:

1. Go to **Support** from the menu button.

2. Press **Initialize Now**.

3. The initialization process may take a few minutes. Once it is completed, you will see a confirmation screen. The card reader status will display Ready for Use.

Setting Up Tips

Do you and your staff collect tips when you make a sale?

You can configure your card reader to prompt the customer with the option to add a tip when processing a transaction.

To enable tips:

1. Go to **Settings** > **Transaction Settings** from the main menu.

2. Switch the **Enable Tips** toggle on and press **Save**.

Configuring Your Manual Entry Card Settings

The Manual Card Entry feature allows you to manually key in card numbers on the card reader to perform transactions.

To enable manual entry:

1. Click on **Settings** > **Transaction Settings main** menu.

2. Switch the **Enable Manual Entry** ON and press **Save**.

If the Manual Entry feature is enabled, you may choose to collect **CVD** (the 3-4 digit code on the back of the card) or **AVS** (the customer's billing address) while performing a sale for additional fraud protection.

Customizing Your Receipts

You may add a custom message to the bottom of your receipts. This is a great place to include a message to your customers.

To enter your message:

1. Go to **Settings** > **Receipts** from the main menu.

2. Type your message.

3. Preview your message below.

4. Press **Save**.

Tip

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The custom message is a good place to display your business tax number.

[1] Chase Mobile Checkout–PLUS is available to Canadian Merchants accepting transactions within Canada only. Chase Mobile Checkout–PLUS requires a compatible Apple smartphone with cellular or Wi-Fi® network connection, the Chase Mobile Checkout–PLUS application, a merchant services account with Chase® Merchant Services, and a Chase Mobile Checkout – PLUS supported PIN Pad. There is no charge to download the Chase Mobile Checkout – PLUS app, but there may be charges associated with the PIN Pad. When using the app, message and data rates may apply. Such charges include, but are not limited to, those from your communications service provider. In addition, all applicable processing fees outlined in the merchant services contract with Chase® Merchant Services will be assessed for all transactions initiated through the app.

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[2] All merchants are required to complete a more detailed application, and agree to terms and conditions, at the time of enrollment. All merchants are subject to credit approval.